

AUTOMATIC-ENROLMENT

The Newby Castleman (Financial Services) Ltd Solution

For many larger firms the first staging dates have already passed and auto enrolment is now a reality.

You will be looking for professional help and support to get your business ready for the road that lies ahead and Newby Castleman (Financial Services) Limited will be there to help you along the way. We will design, implement and assist you to run a fully compliant scheme and ensure you adopt the right solution in terms of cost and administration to suit your needs.

We have the knowledge and resource to tailor the solution and range of professional services, including the review of workforce and existing arrangements, the impact of different scheme designs, different structures or categories within the scheme and consequently provide you with a step by step guide.

Key communication material will ensure your employees fully understand the scheme. Our solution will ensure everything continues to run smoothly and that you remain compliant with employer duties.

Design a solution:
Gather data
Find Staging Date
Review current scheme
Assess workforce
Set out duties and indicate cost
Scheme recommendation



Implement:
Detailed scheme design
Create project plan
Implement changes
Engage workforce



Run the scheme:
Simple data upload
Communication material
Ongoing governance



Indication of set-up fees:

Number of employees:

Up to 10	£ 1,000
10 – 24	£ 1,500
25 – 49	£ 2,000
50 – 100	£ 3,000
Above 100	£ 5,000

Any staff meetings and/or individual employee meetings will be charged on a time cost basis.

Ongoing fees will be agreed on a case by case basis where appropriate.

**For further information about this service please contact
John Freeman on 0116 2549262 or by email at jdf@newbyc.co.uk**